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☐ Agreement Deed

☐ Renewal Deed

RAJEEV GANDHI YOUTH COMPUTER SAKSHARTA MISSION

A National Programme of Information Technology Education & Development

An Autonomous Institution Registered Under the Public Trust Act and Ministry of Corporate Affairs
Reg. No - IV-01632/2014 Public Trust Act. W.B, MCA CIN of the company is U74900WB20150PC208438

Name of Centre :

Authorized Director Name :

Centre Address :

Pin Code: State :

Home Address :

Pin Code: State :

Mobile no 1: Mobile no 2 :

Email ID :

What's app no : Facebook ID :

H.O Use Only

Centre Code :

Payment Rs.:

Check/ D.D / Transaction ID/ Receipt no

Registered Office

Rajeev Gandhi Youth Computer Saksharta Mission
House no. 16,
Gali no. 3, Block- A,
Upkar Colony,
Sant Nagar,
Kamal Pur, Majra Burari,
North Delhi, 110084

Head Office

Rajeev Gandhi Youth Computer Saksharta Mission
1st Floor, UBI Bank Lane, Bata More
Bongaon, North 24 Parganas, 743235
Land line: 03215258555
Tollfree no :18003132511
director@rgycsm.org

RAJEEV GANDHI YOUTH COMPUTER SAKSHARTA MISSION

Registered Office

Rajeev Gandhi Youth Computer Saksharta Mission, House no. 16, Gali no. 3, Block-A, Upkar Colony, Sant Nagar, Kamal Pur, Majra Burari, North Delhi, 110084

Memorandum of Understanding

Passport Size
Photo

This memorandum of understanding signed on this day of

20..... at Bongaon, 24PGS, 743235, West Bengal

Between

Rajeev Gandhi Youth Computer Saksharta Mission a registered firm having its West Bengal Head Office at, 1st Floor, UBI Bank Lane, Batamore, Bongaon, North 24 PGS, 743235 West Bengal, hereinafter referred to as The First Party (Which expression shall include its successors and assigns)

And

MR./MRS/MISS S/O,D/O,W/O, Mobile no:-, residing at.....

..... carrying on business under the name of Rajeev Gandhi Youth Computer Saksharta Mission. Whereas the First party is engaged in the business of imparting Computer training and has gained a high reputation for the quality of the training services provided.

AND WHEREAS the first party has offered to grant to the Second Party a Franchise right of the first Party, to carry on the Computer Training Business under the same name and style of Rajeev Gandhi Youth Computer Saksharta Mission at

..... and the Second party has agreed to become a Franchise of the First Party. It is now agreed to and between the parties:

Duration / Terms of Agreement

- I. This MOU is valid form on / / 20 to 31st December 20
 - ii. The same MOU can be renewed for another one year subject to the availability/ continuation
- General Terms & Conditions:

- (a) That the TC (Training Centre) shall strictly follow the contents / structure of training programs duly provided by MTCP {Master Training Center Provider) as per the guidelines.
- (b) That the TC shall not have any right to transfer its rights to any other person or body in any manner whatsoever except as said above.
- (c) That the distance between two centers must be surround 5km(approx) total 20km(approx), If another center will open between this distances then the permission of nearest center must be taken. Their decision should be granted.
- (d) That MTCP shall provide e-books/ Hard Copy Books and e-papers/ Exam Paper Hard copy as docs.
- (e) Annual fees, Certification fees, Exam fees must be clear in time otherwise issue of certificate will be delayed.
- (f) That the Second party undertakes to pay the prescribed royalty and any kind of fees or transaction to the A/C on the name of RGYCSM, which is not refundable.
- (g) That the TC has the right to cancel the enrollment if the candidate is not regular in the training program or on the grounds of indiscipline, non-compliance of rules and regulations etc.
- (h) That all technical procedures and activities of the second Party shall be open to audit and inspection by the First party and the Second Party shall send periodical reports to the first party about the operation of the center.



RAJEEV GANDHI YOUTH COMPUTER SAKSHARTA MISSION

Head Office Share

Registration Fees	Course Duration
Rs.250 + Posting Charges	3-6 Month
Rs.400 + Posting Charges	9-12 Month
Rs.800 + Posting Charges	PGDCA+ADCHNE+ Professional Courses

Annexure : 1

<u>Process flowchart and business Model</u>			
Act.	Activity	Responsibility	Timeline
1.	Enroll the student's for the respective Courses at the center location	TC (Training center)	Enrollment before 2 day's the start date of training
2.	Collect the scheme amount Part/Full from the Trainees and provide money receipt to the students.	TC (Training center)	On the last day of Enrollment
3.	Collect the Enrollment details & scheme amount (part/full) from all TC's & transfer the student enrollment details/ documents and full scheme amount to MTCP	TC (Training center)	Same day students Enroll
4.	Royalty should have to pay as the list **	TC (Training center)	Within 30 day's of from students admission

** A chart of royalty is attached with this page. TC has to follow the chart strictly

** Special note**

1. To get certificate and marksheet you have to fill up certificate and marksheet requisition form.
2. To get certificate and marksheet you have to fill up Fees Details/ H.O Share Form.
3. We would not provide any certificate and marksheet without registration before 3 months from the issue date of certificate and marksheet.
4. if you need any urgent certificate then it will be selected as an emergency case and TC will be responsible for the marks and examination.
5. On any case of emergency certificate or marksheet you have to pay double amount from the normal case.



Authorized Signatory

- {i) During the continuance of this MOU the second party cannot surrender/transfer the franchise right to any other party or any other person, without the approval of the First Party. The Second Part will have to obtain No Objection Certificate {NOC) from the first party before finalizing the transfer of franchise right to any party.
- {j) That all disputes and difference, if any, arising out of this Memorandum of Understanding shall be referred to the sole arbitration of the chairman and Managing Director of the First Party whose decision shall be final and binding on every matter arising hereunder.

IN WITNESS WHEREOF THE PARTIES ABOVE NAMED HAVE SIGNED THESE PRESENTS at West Bengal 3rd Floor on UBI Bank, Batamore, Bongaon, North 24 PGS, 743235, ON THE DAY AND DATE ABOVE MENTIONED IN THE PRESENCE OF THE FOLLOWING WITNESSES

For

MR. /MRS. / MISS

Signature (Authorized Director)

Name: **Pyndaplang Suting**

Witness

signature: 1 _____

Name: **Pershadona Nongrum**

Designation: Computer Instructor

Head Office Use Only

For RAJEEV GANDHI YOUTH COMPUTER
SAKSHARTA MISSION (H.O)

Signature

Name: **Mr. Dhruba Halder**

Designation: RGYCSM Director

Witness: 1 _____

Name: _____

Designation: _____

Authorized Signatory